

Byron Business Builder Workshops

Powerful business building ideas and skills that will change you and your business forever

Step 1 – Registration (please print details)

Name: _____ Position: _____ Tel: _____

Business: _____ Email: _____

Step 2 – Select workshop/s (please tick box) Workshop overview/s at www.pinnaclebusiness.com.au (under EVENTS)

- | | | | |
|--------------------------|--|---|--------------|
| <input type="checkbox"/> | A. The Time of Your Life
<i>Getting all you want out of Life through Time Management. You control your life by controlling your time.</i> | Wed. March 24 2010, 9am – 5pm | \$199 |
| <input type="checkbox"/> | B. Emotional Intelligence
<i>Research indicates a high Emotional Intelligence correlates more highly with successful leaders than high IQ.</i> | Wed. April 21 2010, 9am – 1pm | \$99 |
| <input type="checkbox"/> | C. Strategic Planning
<i>Strategic thinking and systems thinking are two valuable 21st-century skill sets. 12 steps to plan your strategies.</i> | Wed. May 19 2010, 9am – 5pm | \$199 |
| <input type="checkbox"/> | D. Customer Service – Add-on Selling Skills
<i>Superior service is the key to remaining profitable...the focus; effective ways to help customers by value added selling.</i> | Wed. June 16 2010, 9am – 5pm | \$199 |
| <input type="checkbox"/> | E. Giving & Receiving Feedback
<i>Feedback is treated from the perspective of positive and corrective...learn how to get the best out of your team</i> | Wed. July 14 2010, 9am – 1pm | \$99 |
| <input type="checkbox"/> | F. Delegation
<i>Get work done through others, develop your team and spend less time in your business!</i> | Wed. August 18 2010, 9am – 1pm | \$99 |
| <input type="checkbox"/> | G. Running Effective Meetings
<i>Learn the 5 keys critical to successful meetings and the 9 steps to planning a meeting.</i> | Wed. September 8 2010, 9am – 1pm | \$99 |
| <input type="checkbox"/> | H. Team Leadership
<i>Create and build a team leadership toolkit – model – set expectations – observe – coach – recognize results...and more.</i> | Wed. October 20 2010, 9am – 5pm | \$199 |
| <input type="checkbox"/> | I. Team Coaching for business success
<i>Team coaching benefits...the business, customers, managers and the individual...learn the 6 steps to success.</i> | Wed. November 17 2010 9am – 1pm | \$99 |

<input type="checkbox"/>	SPECIAL OFFER - Five Workshops or more	PAYMENT TOTAL	\$599
--------------------------	---	----------------------	--------------

Step 3 – Arrange and make payment (Tax Invoice will be sent by return email where possible or, provided on the day of workshop)

Direct transfer – BSB: 804050 Account #: 30357971 Reference : Name of participant or business

Step 4 – Fax, Email or Post this completed registration form to PINNACLE.

Fax: 02 6685 9737; Email: info@pinnaclebusiness.com.au Post: PO Box 420 Byron Bay NSW 2481

Events Payment and Cancellation Policy: Payment must be made upfront for any PINNACLE workshop booking. Bookings without payment are not considered secure bookings. Bookings that require an invoice will only be considered 'firm' for the term of that invoice. PINNACLE does not issue refunds or credits for Workshop Bookings. If you are unable to attend, a substitute is welcome in your place. PINNACLE reserves the right to cancel a workshop due to insufficient participants.